

Record of officer decision

Decision title:	Decision to award the contract to carry out maintenance and improvement works to plough lane roof
Date of decision:	20 th June 2018
Decision maker:	Chief Finance Officer
Authority for delegated decision:	The chief executive's scheme of delegation Part 3, Section 7 paragraph 3.7.5
Ward:	Widemarsh
Consultation:	-
Decision made:	To award the contract to carry out the urgent improvement roof works at Plough Lane Head office through the expenditure of the 2018/19 capital maintenance budget.
Reasons for decision:	<p>The reasons to award the contract to carry out the improvement roof works at Plough Lane offices through the BBLP public realm contract are:-</p> <ul style="list-style-type: none"> (a) The estimate of £249K for the works was provided by Integral (Hereford) Ltd, the council's current provider within an agreed delivery timeframe, however the current maintenance contract with them is due to finish by 1st September. BBLP have been awarded the maintenance and cleaning contract from the 1st September and in order to address the urgency to carry out the work before winter the most expedient course of action is to appoint BBLP to carry out the works through the existing public realm contract. (b) there is rain water ingress through the roof that is causing damage to the finishes within the building (c) water ingress damage is causing disruption to services every time it rains (d) the water ingress is causing deterioration to the building fabric which will lead to greater cost and losses in the medium to long term if the issue is not resolved and will also ultimately render the building no longer fit for its intended purpose
Highlight any associated risks/finance/legal/equality considerations:	<p>Given the nature of the ingress problem equality issues in respect of the working environment have been taken into account.</p> <p>The contract with Integral is due to finish by 1st September and therefore they cannot deliver the works hence BBLP is being asked to take on the works through the public realm contract. Timescale for completion is to be agreed and may run into periods of inclement weather.</p>

	The cost implication of not completing the work is potentially further damage to the buildings fabric and interior therefore adding to cost overheads. Service delivery will also be affected.
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Details of any alternative options considered and rejected:	<p>Alternative option – do nothing. This has been discounted as there is water damage to the finishes within the building and disruption to services every time it rains as well as deterioration to the building fabric leading to greater cost and losses.</p> <p>Instigate patch repair. This will not provide a comprehensive resolution to the problem and may lead to greater deterioration of the roof in the longer term.</p>
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Details of any declarations of interest made:	None
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Officer Name: Andrew Lovegrove

Officer Title: Chief Finance Officer

Signed:



Date:

20/7/18